Kennel Technician
Job Description

Position Summary:

The Kennel technician is responsible for providing the daily enrichment, cleaning, and sanitizing of kennels along with associated equipment. This team also ensures food and water are provided to the animals as needed. Maintains inventory of animals, equipment and supplies, screens animals for disposition and completes animal profiles, and reports any health or behavioral problems displayed by animals to supervisor immediately. Kennel technicians assist in the examination procedure of animals entering our program and will learn proper restraining techniques and work with Veterinary Technicians. The ideal candidate will demonstrate excellent organization and management ability, as well as customer service skills that provide a high level of pleasant professional service to all clients, staff, and volunteers. Candidates will work independently and responsibly while observing all health and safety guidelines, and at all times contribute enthusiastically to the positive culture and mission of the ADL.

Job Requirements:

- Must be at least a high school graduate (or equivalent) and possess a valid driver’s license;
- Experience in animal welfare, shelter, or customer service preferred, but not required;
- Must be in good physical condition, energetic, and able to work 5 days/week, including weekends and some holidays
- Must demonstrate a positive and cooperative attitude toward all personal and professional efforts both in and away from the workplace.

Knowledge, Skills and abilities:

Ability to learn procedures related to sanitizing kennels, equipment and general animal handling and to communicate clearly and effectively. Ability to learn safety protocols and procedures; learn and use shelter software; establish and maintain effective working relationships with the general public and staff; recognize and interpret animal signals in an efficient manner; work with frequent interruption and changes in priorities; and perform all physical requirements of the position.

Physical demands and working conditions:

Physical requirements include frequent lifting and carrying up to 50 pounds and greater than 50. Subject to climbing, kneeling, lifting, sitting, standing, stooping, bending, and walking to perform the essential functions. Working conditions are inside and outside with frequent exposure to temperature variations, chemicals, noise, dirty environment, confining work space and unfavorable odors.